

Comhairle Contae Chill Dara
Kildare County Council



Date: 23rd January 2024.
Our Ref: ED/1093.

Gillian Gaynor,
13 The Orchard,
Oldtown Mill,
Celbridge,
Co. Kildare.

RE: Application for a Declaration of Exempted Development under Section 5 of Planning and Development Act 2000 (as amended) for development at 13 The Orchard, Oldtown Mill, Celbridge, Co. Kildare.

Dear Sir/Madam,

I refer to your correspondence received on 22nd December 2024 in connection with the above.

Please find attached declaration made under Section 5 of Planning and Development Acts 2000 (as amended) in this regard. Also enclosed is Receipt no. FIN1/0/494855 in relation to fee paid.

Yours sincerely,

Senior Executive Officer,
Planning Department.



Declaration of Development & Exempted Development under Section 5 of the Planning and Development Act 2000 (as amended).

ED/001093.

WHEREAS a question has arisen as to whether a ground floor extension and store/garage at 13 The Orchard, Oldtown Mill, Celbridge, Co. Kildare, is exempted development,

AS INDICATED on the plans and particulars received by the Planning Authority on 22nd December 2023

AND WHEREAS Gillian Gaynor requested a declaration on the said question from Kildare County Council,

AND WHEREAS Kildare County Council as the Planning Authority, in considering this application for a declaration under Section 5 of the Planning and Development Act 2000 (as amended), had regard to;

- (a) Planning and Development Act 2000 (as amended); and
- (b) Planning and Development Regulations 2001 (as amended);

AND WHEREAS Kildare County Council has concluded that the proposal comprises of development to which the provisions of the following applies:

- (a) Sections 2, 3, 5 of the Planning and Development Act 2000 (as amended);
- (b) Articles 6 and 9 of the Planning and Development Regulations 2001 (as amended).
- (c) Class 1 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) - Exempt Development - 'Development within the curtilage of a house' and
- (d) Class 3 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) Exempt Development – 'Development within the curtilage of a house'
- (e) The nature, extent and purpose of the works,

NOW THEREFORE Kildare County Council, in exercise of the powers conferred on it by Section 5(2)(a) of the Planning and Development Act 2000 (as amended), hereby decides that a ground floor extension and store/garage at 13 The Orchard, Oldtown Mill, Celbridge, Co. Kildare

IS development and IS EXEMPTED development pursuant to Section 2,3 and 5 of the Planning and Development Act as amended, Article 6, Article 9 and Class 1 & 3, Part 1, Schedule 2 of the Planning and Development Regulations as amended.

Please note that any person issued with a declaration under subsection 2(a) of the Planning and Development Act 2000 (as amended) may on payment to the Board of the prescribed fee, refer a declaration to An Bord Pleanála within 4 weeks of the issuing of the decision.

23rd January 2024.


**Senior Executive Officer,
Planning Department.**

KILDARE COUNTY COUNCIL



PLANNING & STRATEGIC DEVELOPMENT DEPARTMENT

Section 5 referral & declaration on development & exempted development

Planning & Development Act 2000 (as amended)

Reference No. ED/1093

Name Of Applicant(s):	Gillian Gaynor
Address Of Development:	13 The Orchard, Oldtown Mill, Celbridge, Co. Kildare. W23 RC61
Development Description:	Proposed Ground Floor rear extension of 22.5sqm and Proposed Store/Garage of 15sqm
Due Date	28/01/2024

Introduction

This is a request for a **DECLARATION** under Section 5(1) of the Planning and Development Act 2000 (as amended) for development comprising of a rear extension measuring 22.5sqm and a store/garage measuring 15sqm.

Site Location

The subject site is located within the Oldtown Mill housing estate which is approx. 1.4km to the northwest of Celbridge Main Street. The existing dwelling is semidetached, while there is no planning history at the site.

Description of Proposed Development

The development is described in the application form as:

In Section 4 (5) of the application form the applicant states that:

'Proposed GF Rear Extension (22.5sqm) & Store/Garage (15sqm).

In Section 4 (7) of the application form the applicant states that

Proposed Ground Floor Rear Extension of 22.5sqm.

Proposed Store/Garage of 15sqm.

Planning History

None.

Relevant Legislative Background

Planning and Development Act 2000 (as amended)

Section 2(1)

'works' includes any act or operation of construction, excavation, demolition, extension, alteration, repair or renewal and, in relation to a protected structure or proposed protected structure, includes any act or operation involving the application or removal of plaster, paint, wallpaper, tiles or other material to or from the surfaces of the interior or exterior of a structure.

Section 3(1)

In this Act, 'development' means, except where the context otherwise requires, the carrying out of any works on, in, over or under land or the making of any material change in the use of any structures or other land.

Section 5(7) EIA Screening

The proposed development is not specified in Part 2 of Schedule 5 of the Planning and Development Regulations 2001(as amended). In any event, it is considered, having regard to nature, size and location, the proposed development would not be likely to have significant effects on the environment. Therefore, EIA is not required.

Planning and Development Regulations 2001 (as amended)

Article 6(1)

Subject to article 9, development of a class specified in column 1 of Part 1 of Schedule 2 shall be exempted development for the purposes of the Act, provided that such development complies with the conditions and limitations specified in column 2 of the said Part 1 opposite the mention of that class in the said column 1.

Article 9 (1)(a)(i)

Restrictions on exemption.

9. (1) Development to which article 6 relates shall not be exempted development for the purposes of the Act—

(a) if the carrying out of such development would—....(15 items)

Assessment

The applicant seeks to carry out the following:

- Proposed Ground Floor Rear Extension of 22.5sqm
- Proposed Store/Garage of 15sqm

Having regard to the definition of 'development' under Section 3(1) of the Planning and Development Act 2000 (as amended), the subject works are considered to constitute development.

The application seeks a Declaration of Exempted Development on the basis of Article 6 which relates to development within the curtilage of a house.

The application has been assessed against the provisions of Classes 1 & 3, Column 2 of Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended).

Class 1:

The extension of a house, by the construction or erection of an extension (including a conservatory) to the rear of the house or by the conversion for use as part of the house of any garage, store, shed or other similar structure attached to the rear or to the side of the house.

There are a number of conditions and limitations attached to Class 1, which have been assessed in the context of the extension and store/garage as follows:

1 (a) *Where the house has not been extended previously, the floor area of any such extension shall not exceed 40 square metres.*

The proposed extension does not exceed 40sqm.

(b) *Subject to paragraph (a), where the house is terraced or semi-detached, the floor area of any extension above ground level shall not exceed 12 square metres.*

Not applicable as the extension is a single storey.

(c) *Subject to paragraph (a), where the house is detached, the floor area of any extension above ground level shall not exceed 20 square metres.*

Not applicable as dwelling is semi-detached.

2 (a) *Where the house has been extended previously, the floor area of any such extension, taken together with the floor area of any previous extension or extensions constructed or erected after 1 October 1964, including those for which planning permission has been obtained, shall not exceed 40 square metres.*

Not applicable as the dwelling has not been extended previously.

(b) *Subject to paragraph (a), where the house is terraced or semi-detached and has been extended previously, the floor area of any extension above ground level taken together with the floor area of any previous extension or extensions above ground level constructed or erected after 1 October 1964, including those for which planning permission has been obtained, shall not exceed 12 square metres.*

Not applicable as the extension is single storey.

(c) Subject to paragraph (a), where the house is detached and has been extended previously, the floor area of any extension above ground level, taken together with the floor area of any previous extension or extensions above ground level constructed or erected after 1 October 1964, including those for which planning permission has been obtained, shall not exceed 20 square metres.

The existing house is not detached, nor has it been extended previously.

(3) Any above ground floor extension shall be a distance of not less than 2 metres from any party boundary.

Not applicable as the extension is single storey.

4(a) Where the rear wall of the house does not include a gable, the height of the walls of any such extension shall not exceed the height of the rear wall of the house

The rear extension does not exceed the height of the existing house.

(b) Where the rear wall of the house includes a gable, the height of the walls of any such extension shall not exceed the height of the side walls of the house.

As above.

(c) The height of the highest part of the roof of any such extension shall not exceed, in the case of a flat roofed extension, the height of the eaves or parapet, as may be appropriate, or, in any other case, shall not exceed the height of the highest part of the roof of the dwelling.

The extension is single storey and located to the rear of an existing two storey dwelling. The height of the roof does not see it extend the highest part of the dwelling.

(5) The construction or erection of any such extension to the rear of the house shall not reduce the area of private open space, reserved exclusively for the use of the occupants of the house, to the rear of the house to less than 25 square metres.

It is apparent that the proposed development does not reduce the area of private open space, reserved exclusively for the use of the occupants of the houses, to less than 25sqm

6 (a) Any window proposed at ground level in any such extension shall not be less than 1 metre from the boundary it faces.

There are no windows less than 1m from the boundary they face.

(b) Any window proposed above ground level in any such extension shall not be less than 11 metres from the boundary it faces.

There are no windows proposed above ground level.

(c) Where the house is detached and the floor area of the extension above ground level exceeds 12 square metres, any window proposed at above ground level shall not be less than 11 metres from the boundary it faces.

Not applicable as the subject extension is single storey and the existing dwelling is a semi-detached dwelling

(7) The roof of any extension shall not be used as a balcony or roof garden.

The subject works do not include a balcony or roof garden.

Class 3

The construction, erection or placing within the curtilage of a house of any tent, awning, shade or other object, greenhouse, garage, store, shed or other similar structure

There are a number of conditions and limitations attached to Class 3, which have been assessed in the context of the extension and store/garage as follows

(1) No such structure shall be constructed, erected or placed forward of the front wall of a house

The store/garage is located behind the front building line of the existing dwelling.

(2) The total area of such structures constructed, erected or placed within the curtilage of a house shall not, taken together with any other such structures

previously constructed, erected or placed within the said curtilage, exceed 25 square metres.

There are no previously constructed structures.

(3) The construction, erection or placing within the curtilage of a house of any such structure shall not reduce the amount of private open space reserved exclusively for the use of the occupants of the house to the rear or to the side of the house to less than 25 square metres.

The private open space at this dwelling would not be less than 25sqm.

(4) The external finishes of any garage or other structure constructed, erected or placed to the side of a house, and the roof covering where any such structure has a tiled or slated roof, shall conform with those of the house.

The finishes of the store/garage would conform with those of the houses.

(5) The height of any such structure shall not exceed, in the case of a building with a tiled or slated pitched roof, 4 metres or, in any other case, 3 metres.

The height of the store/garage would not exceed 3m in height.

(6) The structure shall not be used for human habitation or for the keeping of pigs, poultry, pigeons, ponies or horses, or for any other purpose other than a purpose incidental to the enjoyment of the house as such.

The drawings highlight that the store/garage would be used for purposes incidental to the enjoyment of the dwelling.

Conclusion

Having regard to:

- Sections 2, 3, 5 of the Planning and Development Act 2000 (as amended);
- Articles 6 and 9 of the Planning and Development Regulations 2001 (as amended); and
- Class 1 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) - Exempt Development - '*Development within the curtilage of a house*' and
- Class 3 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) Exempt Development - '*Development within the curtilage of a house*'
- The nature, extent and purpose of the works;

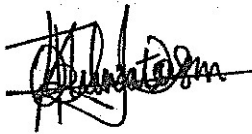
It is considered that the proposed works **constitutes development** as defined in Section 3(1) of the Planning and Development Act 2000 (as amended) and **is exempted development** as defined by the Planning and Development Act 2000 (as amended) and the Planning and Development Regulations 2001 (as amended).

Recommendation

It is recommended that the applicant be advised that the development as described in the application *is development and is exempted development*.

Signed: 

Daniel Waldron A/Assistant Planner 10/01/2023



Kehinde Oluwatosin
Senior Executive Planner
11/01/2023



Aoife Brangan
A/SP
16/01/24

Declaration of Development & Exempted Development under

Section 5 of the Planning and Development Act 2000 (as amended)

WHEREAS a question has arisen as to whether a ground floor extension and store/garage is exempted development.

AS INDICATED on the plans and particulars received by the Planning Authority on 29/12/2023

AND WHEREAS Gillian Gaynor requested a declaration on the said question from Kildare County Council,

AND WHEREAS Kildare County Council as the Planning Authority, in considering this application for a declaration under Section 5 of the Planning and Development Act 2000 (as amended), had regard to;

- (a) Planning and Development Act 2000 (as amended); and
- (b) Planning and Development Regulations 2001 (as amended);

AND WHEREAS Kildare County Council has concluded that the proposal comprises of development to which the provisions of the following applies:

- (a) Sections 2, 3, 5 of the Planning and Development Act 2000 (as amended);
- (b) Articles 6 and 9 of the Planning and Development Regulations 2001 (as amended).
- (c) Class 1 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) - Exempt Development - '*Development within the curtilage of a house*' and
- (d) Class 3 in Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended) Exempt Development – '*Development within the curtilage of a house*'
- (e) The nature, extent and purpose of the works,

NOW THEREFORE Kildare County Council, in exercise of the powers conferred on it by Section 5(2)(a) of the Planning and Development Act 2000 (as amended), hereby decides that -

A ground floor extension and store/garage

IS development and IS EXEMPTED development pursuant to Section 2,3 and 5 of the Planning and Development Act as amended, Article 6, Article 9 and Class 1 & 3, Part 1, Schedule 2 of the Planning and Development Regulations as amended.

Please note that any person issued with a declaration under Section 5 of the Planning and Development Act 2000 (as amended) may on payment to the Board of the prescribed fee, refer a declaration to An Bord Pleanála within 4 weeks of the issuing of the decision.

Signed: _____
Appendix 1: Appropriate Assessment Screening



APPROPRIATE ASSESSMENT SCREENING REPORT AND DETERMINATION

(A) Project Details

Planning File Ref	ED1093
Applicant name	Gillian Gaynor
Development Location	13 The Orchard, Oldtown Mill, Celbridge, W23 RC61
Site size	Not Stated
Application accompanied by an EIS (Yes/NO)	No
Distance from Natura 2000 site in km	The Rye Water Valley/Carton SAC is located approx. 3.5km north of the subject site.
Description of the project/proposed development – Ground Floor Rear Extension & Store/Garage	

(B) Identification of Natura 2000 sites which may be impacted by the proposed development

			Yes/No If answer is yes, identify list name of Natura 2000 site likely to be impacted.
1	Impacts on sites designated for freshwater habitats or species. <u>Sites to consider:</u> River Barrow and Nore, Rye Water/Carton Valley, Pollardstown Fen, Ballynafagh lake	<i>Is the development within a Special Area of Conservation whose qualifying interests include freshwater habitats and/or species, or in the catchment (upstream or downstream) of same?</i>	No
2	Impacts on sites designated for wetland habitats - bogs, fens, marshes and heath. <u>Sites to consider:</u> River Barrow and Nore, Rye Water/Carton Valley,	<i>Is the development within a Special Area of Conservation whose qualifying interests include wetland habitats (bog, marsh, fen or</i>	No

	Pollardstown Fen, Mouds Bog, Ballynafagh Bog, Red Bog, Ballynafagh Lake	<i>heath), or within 1 km of same?</i>	
3	Impacts on designated terrestrial habitats. <u>Sites to consider:</u> River Barrow and Nore, Rye Water/Carton Valley, Pollardstown Fen, Ballynafagh Lake	<i>Is the development within a Special Area of Conservation whose qualifying interests include woodlands, dunes or grasslands, or within 100m of same?</i>	No
4	Impacts on birds in SPAs <u>Sites to consider:</u> Poulaphouca Reservoir	<i>Is the development within a Special Protection Area, or within 5 km of same?</i>	No

Conclusion:

If the answer to all of the above is **No**, significant impacts can be ruled out for habitats and bird species.

No further assessment in relation to habitats or birds is required.

If the answer is **Yes** refer to the relevant sections of **C**.

(G) SCREENING CONCLUSION STATEMENT		
<i>Selected relevant category for project assessed by ticking box.</i>		
1	AA is not required because the project is directly connected with/necessary to the conservation management of the site	
2	No potential significant affects/AA is not required	X
3	Significant effects are certain, likely or uncertain. Seek a Natura Impact Statement Reject proposal. (Reject if potentially damaging/inappropriate)	
Justify why it falls into relevant category above (based on information in above tables)		
Having regard to the proximity of the nearest SAC and given the location, nature and extent of the proposed development it is not considered there would be potential to affect the ecological integrity and conservation objectives of the site.		
Name:	Daniel Waldron	
Position:	A/Assistant Planner	
Date:	10/01/2024	

COMHAIRLE CONTAE CHILL DARA

KILDARE COUNTY COUNCIL

Director of Services Order



I, Alan Dunney, Director of Services, am duly authorised and delegated by Chief Executive's Order number: CE48043 to make the following Order in accordance with Section 154 of the Local Government Act, 2001, as amended.

ORDER NO: DO50901 **Section:** Planning

SUBJECT: ED1093.
Application for a Declaration of Exempted Development under Section 5 of Planning and Development Act 2000 (as amended) for development at 13 The Orchard, Oldtown Mill, Celbridge, Co. Kildare.

SUBMITTED: File Ref. ED1093 with recommendation from the A/Senior Planner and reports from the Council's Technical Officers.

ORDER:  I hereby order the following Kildare County Council, in exercise of the powers conferred on it by Section 5(2)(a) of the Planning and Development Act 2000 (as amended) hereby decides that the proposed development is development and is not exempted development.

MADE THIS 23rd DAY
OF January YEAR 2024

SIGNED: 
DIRECTOR OF SERVICES

Kildare County Council
Declaration of Exempt Development under Section 5,
of the Planning and Development Act 2000 as amended

Incomplete application forms will
be deemed invalid and returned



All responses must be in block letters

Section 1 Details of Applicants

1. Name of Applicant(s) A. Surname GAYNOR Forenames Gillian
Phone No. [REDACTED] Fax No. [REDACTED]
2. Address [REDACTED]
3. 13 THE ORCHARD, OLDTOWN MILL, CELBRIDGE, CO. KILDARE
W23 RC61

Section 2 Person/Agent acting on behalf of applicant (if applicable)

1. Name of Person/Agent: Surname GAYNOR Forenames Gillian
Phone No. [REDACTED] Fax No. [REDACTED]
2. Address 13 The Orchard, Oldtown Mill,
Celbridge Co. Kildare W23 RC61

Section 3 Company Details (if applicable)

1. Name of Company N/A
2. Company Reg. No. N/A Phone No. [REDACTED] Fax No. [REDACTED]
3. Address N/A

Section 4 Details of Site

1. Planning History of Site NONE RELEVANT
2. Location of Proposed Development [REDACTED]
13 THE ORCHARD, OLDTOWN MILL, CELBRIDGE, CO. KILDARE
W23 RC61

3. Ordnance Survey Sheet No. 3259 - 06/11

4. Please state the Applicants interest in the site APPLICANT IS OWNER

5. Please state the extent of the proposed development PROPOSED GF REAR EXTENSION ^{22sqm} & STORE/GARAGE ^{15sqm}

6. Under what Section of the Planning and Development 2000 as amended and/or what provision of the Planning and Development Regulations 2001 as amended is exemption sought (specific details required)

CLASS 01 - EXEMPTED DEVELOPMENT WITHIN THE CURTILAGE OF A HOUSE.

CLASS 03 - EXEMPTED DEVELOPMENT WITHIN THE CURTILAGE OF A DWELLING.

7. Please give a detailed description of the Proposed Development (Use separate page if necessary)

PROPOSED GROUND FLOOR REAR EXTENSION OF 22.5sqm.

PROPOSED STORE/GARAGE OF 15sqm.

Section 5 The following must be submitted for a valid application

(Please Tick)

1.	Site Location Map (1:2500 Rural Areas) (1:1000 Urban Areas)	
2.	A Site Layout Plan (Scale 1:500) in full compliance with Article 23 of Planning and Development Regulations 2001 as amended	
3.	Drawings of the development (Scale 1:50) in full compliance with Article 23 of Planning and Development Regulations 2001 as amended	
4.	All drawings to differentiate between the original building, all extensions and proposed development	
5.	Fee of 80 Euro	

Section 6 Declaration

I, Gillian Gaynor certify that all of the above information is correct and I have submitted all the required documents as outlined at Section 6 above.

Signature: Gillian Gaynor

Date: 19/12/23



Comhairle Contae Chill Dara Kildare County Council

Data Protection Act 2018 PRIVACY STATEMENT

Who are we?

Kildare County Council (the Council) is the democratically elected unit of Local Government in County Kildare and is responsible for providing a range of services to meet the economic, social and cultural needs of the people of our County. In order to provide the most effective and targeted services to meet the needs of the citizens, communities and businesses of County Kildare we will be required to collect, process and use certain types of information about people and organisations. Depending on the service being offered, information sought may include 'personal data' as defined by the Data Protection Acts and the General Data Protection Regulation (GDPR) and may relate to current, past and future service users; past; current and prospective employees; suppliers; and members of the public who may engage in communications with our staff. In addition, staff may be required, from time to time, to collect process and use certain types of personal data to comply with regulatory or legislative requirements or to carry out functions in the public interest.

Why do we have a Privacy Statement?

This privacy statement has been created to demonstrate the Council's commitment that personal data you may be required to supply to us, to enable us to provide services, is;

- Obtained lawfully, fairly and in a transparent manner
- Obtained for only specified, identified and legitimate purposes
- Processed for purposes which we have identified or purposes compatible with the purposes that we have identified.
- Adequate, relevant and limited to what is necessary for purpose for which it was obtained
- Personal data collected and processed must be accurate and (where necessary) kept up to-date.
- Kept only for as long as is necessary for the purposes for which it was obtained.
- Processed in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing.

More detail is available in our Data Protection Policy at

<http://kildare.ie/CountyCouncil/DataProtection/> or you can request a hard copy at **045 980 200**.

What is the activity referred to in this Privacy Statement?

Kildare County Council performs the role of Planning Authority for the County. The planning application process is a statutory requirement which allows for the relevant parties and public to participate in the proper development of the lands in the County.



Comhairle Contae Chill Dara Kildare County Council

What is the basis for making the processing of this personal data lawful?

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in Kildare County Council in accordance with Article 6(1)(e) of the General Data Protection Regulation, 2016. Specifically the lawful basis for this process is the Planning & Development Acts 2000- 2017 and the Planning and Development Regulations 2001 - 2017. In addition there are also certain delegated functions under the local Government Reform Act 2014.

We require contact details

In order to communicate with you, you will be asked for contact details. You do not have to provide all contact details but providing more, such as email, phone, address, makes it easier to communicate. Please note that to help protect your privacy, we take steps to verify your identity before granting access to personal data. These contact details may also be used to verify your identity.

What other types of personal data do we need to undertake this activity?

(a) Data subject - Name, address, contact number, copy of payment receipt, local needs information & supporting documentation which may include documents such as birth certificate, baptismal certificate, credit union details, copy of driving licence, copy of passport, school documentation etc.

(b) Third parties related to the land - name, address, land ownership

(c) Third parties - information related to submissions made to the Planning Authority (Elected Representatives)

Medical records and potentially other sensitive data can be processed under the rural housing local need aspect of this activity. This information is not requested; however it may be voluntarily submitted as part of the application.

What will happen if the personal data is not provided?

All information requested as part of the application process, (excluding the rural housing local need information) is mandatory as part of the application process and is required for the application to be considered valid. Any application deemed invalid will not proceed. If the local need information is not submitted, the planner may refuse or request further information on the file in order to satisfy the Planning Authority that the applicant is compliant with the Rural Housing policy of the Kildare County Development Plan 2017-2023

Am I the only source of this personal data?

In some instances to assist with the delivery of the activity or to comply with regulatory or legislative requirements personal data is sourced from a third party. This **may apply** to this activity.



Comhairle Contae Chill Dara Kildare County Council

Data may be sourced during the planning application process from public sources such as the Property Registration Authority and other publically available information that Kildare

County Council may hold.

Is personal data submitted as part of this activity shared with other organisations?

The Council may, to fulfil statutory or regulatory obligations or in the public interest, from time to time, have to share personal data with other organisations or entities (in Ireland or abroad). Where this is required the Council shall have regard to your rights, to the security and integrity of the data and will minimise the data shared.

Sharing **APPLIES** to this activity.

As part of this process, the planning application data which is publicly available may be forwarded to external agencies/consultees such as ESB, Irish Rail, etc. to review and make a submission if they wish. If an application is to be appealed Kildare County Council are required under the Planning and Development Acts to give all details submitted as part of the planning application to An Bord Pleanála, who then become the joint data controller for the information they hold.

Data **IS NOT** transferred to another country.

Data is transferred to (if there are no countries listed, it is not intended to transfer the personal data abroad)

How long is my data kept for?

The Council has a detailed record retention policy which outlines time periods for which your personal data will be retained and what will happen to it after the required retention period has expired. A copy of Record Retention Policy can be accessed via the following link:

http://www.lgma.ie/sites/default/files/2002_national_retention_policy_for_local_authority_records_2.pdf

Do you need to update your records?

Kildare County Council must take reasonable steps to ensure that personal data we have about our customers is correct and up to date.

In addition, if the data held by us is found to be inaccurate you have the right to rectify/correct this.

If you find that personal data we have about you is inaccurate or needs to be updated (for instance, you may have changed your name, address, contact details etc.) then please contact us so that we can correct it. You can do this by:



Comhairle Contae Chill Dara
Kildare County Council

Writing to us at: Kildare County Council, Áras Chill Dara, Devoy Park, Naas, Co Kildare. W91 X77F

Emailing us at customercare@kildarecoco.ie

When making a request to update your record please provide evidence to support this - for example a copy of a document containing your new address – utility (Gas, Electricity, Phone) bill etc.

Your rights:

You have the right to obtain confirmation as to whether data concerning you exists, to request access to personal data held about you, to be informed of the content and source of data and check its accuracy.

If the data held by us is found to be inaccurate you have the right to rectify/correct this – see above on how to update your records.

You also, subject to certain conditions being met, have the right to object to or seek restriction of the processing of personal data and to request the erasure of personal data held by the Council.

Please note that to help protect your privacy, we take steps to verify your identity before granting access to personal data. To exercise these rights logon to <http://kildare.ie/CountyCouncil/DataProtection/>, use one of the forms at our Counter or contact us.

Kildare County Council - Access to Information Officer

Phone [045 982 200](tel:045982200)
E-mail dataprotection@kildarecoco.ie or
customercare@kildarecoco.ie

Postal Address Áras Chill Dara,
Devoy Park,
Naas,
Co Kildare. W91 X77F.

Right of Complaint to the Data Protection Commissioner

If you are not satisfied with the outcome of the response received by the Council you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you. The Data Protection Commissioner's website is www.dataprotection.ie or you can contact their Office at:



Comhairle Contae Chill Dara
Kildare County Council

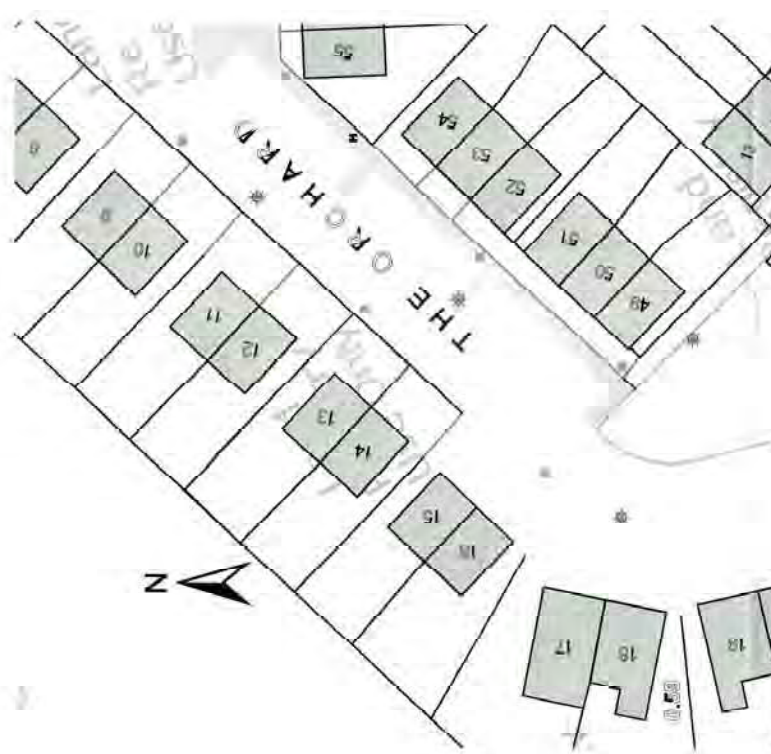
Lo Call Number [1890 252 231](tel:1890252231)
E-mail info@dataprotection.ie
Postal Address Data Protection Commissioner
Canal House
Station Road
Portarlinton, Co. Laois. R32 AP23.

Changes to Privacy Statement

We may make changes to this Statement. If we make any changes they will be posted on this page and we will change the "Last Updated" date below.

Last Updated 25 May 2018.

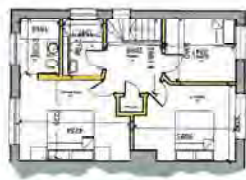
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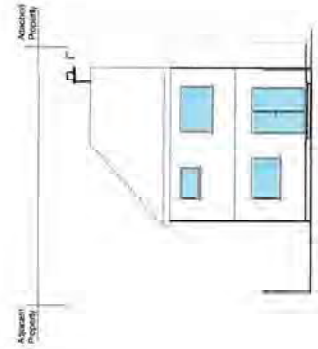
01 As Existing Site Layout
S 10 SCALE 1:200



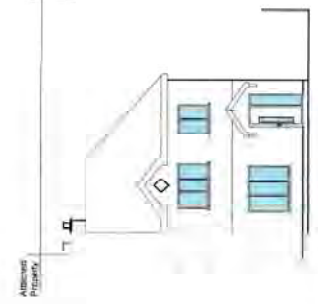
02 As Existing Ground Floor Plan
S 10 SCALE 1:100



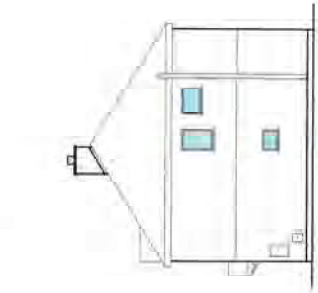
03 As Existing First Floor Plan
S 11 SCALE 1:100



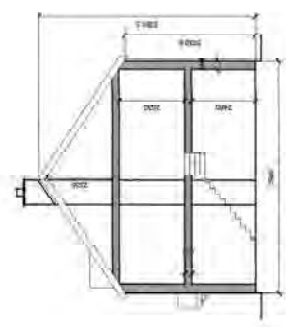
04 As Existing Rear Elevation
S 10 SCALE 1:100



05 As Existing Front Elevation
S 10 SCALE 1:100



07 As Existing North East Elevation
S 10 SCALE 1:100



06 As Existing Cross Section
S 10 SCALE 1:100

Project				Architect			
Client	20/05/22	Architect	Planning	Architect	20/05/22	Architect	Planning
Project Name	Site Layout & Existing Floor Plans	Project No.	1100 / 1300	Architect	20/05/22	Architect	Planning
Drawn by	MS	Checked by	MS	Architect	20/05/22	Architect	Planning
Scale: 1:100 (Elevations & Section)				Architect			
Notes:				Architect			
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Land Registry Compliant Map



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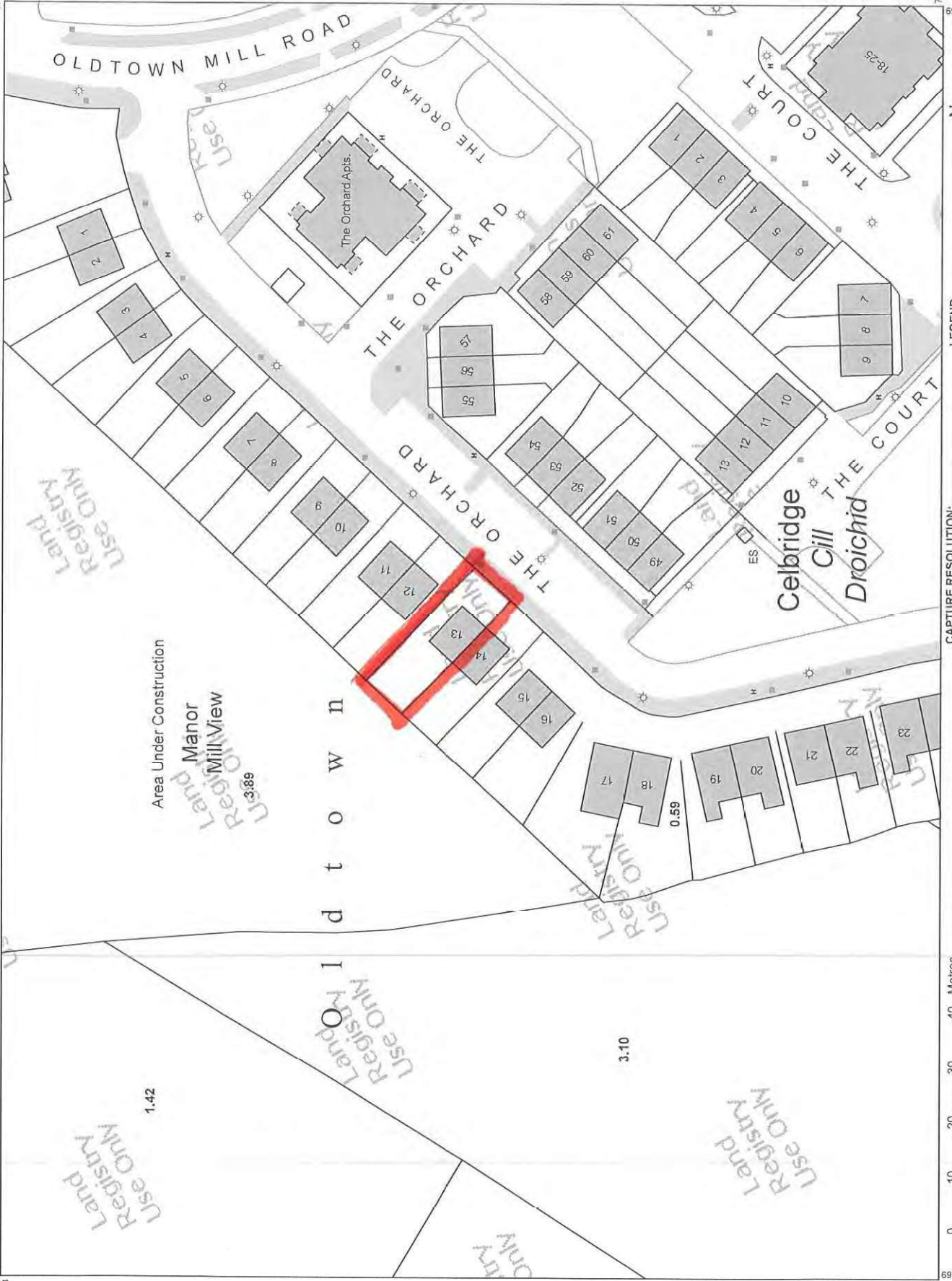
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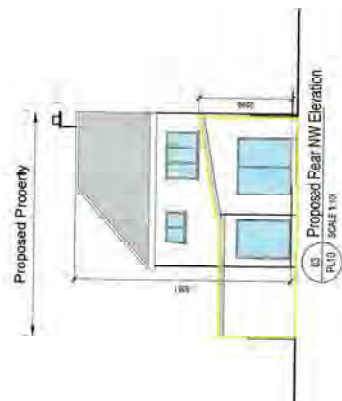
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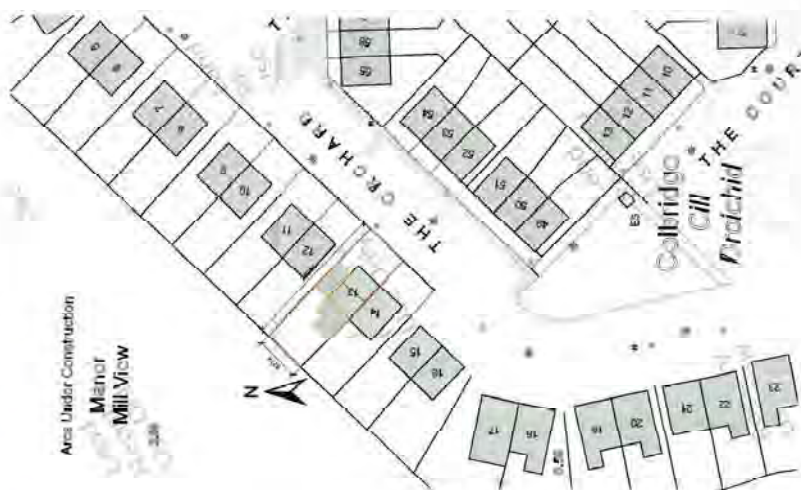
1. **Identify the problem.** The first step is to identify the problem. This involves understanding the symptoms and the context in which they are occurring.



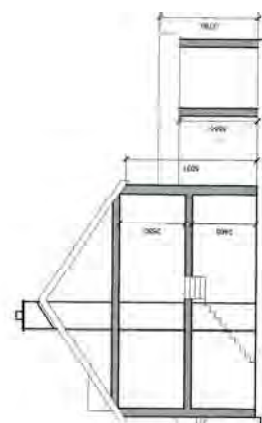
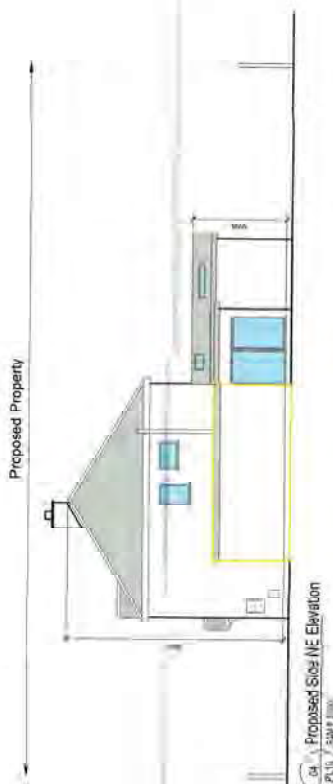
Area to be extended

Area of Extension 22.5sqm

Area of Garage 15sqm



Area Under Construction
Manor
Mill View

[illegible]

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